JOB DESCRIPTION

POSITION TITLE:	**Technology and Innovation Analyst**
JOB REFERENCE:	TIA/2023/6
REPORTS TO:	Manager ICT Services
SECTION:	Information Systems and Digital Transformation
DEPARTMENT:	ICT Services

JOB SUMMARY

This role will be a key component in delivering digital innovation initiatives in line with the Airport/Company's vision and goals. Under direction of the Manager ICT Services and in coordination with the internal team, the Technology and Innovation Analyst will be responsible to carry out research, bring in new ideas, evaluate emerging technologies and accelerate adoption of technology and innovation – and participate in the design, development, deployment and support of digital technology solutions.

PRINCIPAL ACCOUNTABILITIES

- Explore industry technology developments that are relevant for the Airport/Company by analyzing technology trends, benchmark and peer reviews and assessing the impact of emerging technical and business trends on the Airport/Company's future technology needs and capabilities.

- Identify innovation opportunities, quantify benefits and develop business cases for digital transformation/innovation initiatives aligned with the Airport/Company vision and goals

- Synthesize research findings (industry standards, data analytics, use-cases, white papers, etc.,) from disparate sources into clear compelling stories in the form of insightful presentation slides, reports and documents intended for the Management.

- Identify opportunities for improving user adoption of existing technology systems and train users for efficient usage of such resources.

- Develop and deliver prototype or Proof of Concept solutions (for medium-to-low complexity projects) that imp/rove business processes, services or operations using low-code/no-code, AI and other related development tools and technologies.

- Develop and maintain a content-rich and dynamic Airport/Company Intranet/Extranet platform for sharing of information, knowledge and news in coordination and consultation with the Manager, IT Analysts and departments.

PRINCIPAL ACCOUNTABILITIES

- Collaborate with the Communications team and/or the IS Analyst for ongoing update/review/re-design of the Airport/Company website, setup of social media accounts/pages, setup/update/review/re-design of airport information kiosks, including creation of infographics/images for the above and other digital media.

- Collaborate with the IT Analysts and business experts to conduct moderate-to-complex gap analysis, design and to formally document business, functional, and technical requirement specifications, requirements traceability matrices (RTMs), use cases, storyboards, workflow diagrams, and data flow diagrams for technology projects.

- Contribute to the assessment and selection of innovation technology solutions.

- Participate in the planning, organization and execution of IT projects, including PoCs in consultation with the Manager, IT Analysts and stakeholders.

- Perform other duties as may be assigned by the Manager ICT Services

PERSON SPECIFICATION

Knowledge:
- H.S.C with three A-Levels
- Bachelor (Hons) Degree in Computer Science or related field from a recognized institution acceptable to ATOL
- 3+ years of proven relevant post-graduate experience in consultancy/ design/ deployment/ testing of innovative technology solutions and technology integrations

Skills:
- Excellent critical thinking, analytical and problem solving abilities
- Creative thinking
- Good written and oral communication, presentation, reporting skills
- Excellent time management and multi-tasking skills
- Good interpersonal skills
- Results-oriented and pay attention to detail.
- Good team player and able to meet tight deadlines
- Ability to challenge the status quo and think outside the box

Attitude:
- Must have a positive and can do attitude.
- Willing to go the extra mile to make things happen.
- Display a strong desire to learn new things and keep abreast of new technologies.
- Be enthusiastic and proactive.

OTHER INFORMATION

How to apply?

If you believe you have the right profile and can take up the challenge, please send the following documents by registered post **not later than 26 April 2023 at 15h30** local Mauritius time.

1. Motivation letter
2. Full resume/ CV
3. A photocopy of National Identity Card
4. Copies of educational certificates with letters of equivalences from the MQA as applicable.

Applications should be addressed to:

Human Resources Department
Airport Terminal Operations Ltd (ATOL)
Passenger Terminal Building
SSR International Airport
Plaine Magnien
Mauritius

Notes:

- The successful candidate will initially be employed on contract basis for a period of one year with the possibility of permanent employment thereafter based on satisfactory performance.
- Job references should be specified on the envelope and your motivation letter.
- Only the best qualified candidates will be called for the interview.
- Applications received after the closing date will not be considered.
- Canvassing in any form will entail disqualification from the selection process.
- Prior to appointment, the successful candidate will be required to submit a certificate of character as per the Company Policy.
- Applicants should be Mauritian Nationals.

ATOL reserves the right not to make any appointment following this advertisement without incurring any liability towards any applicant.

An Equal Opportunity Employer