



JOB DESCRIPTION

POSITION TITLE:	Architect
JOB REFERENCE:	
REPORTS TO:	Chief Executive Officer
SECTION:	
DEPARTMENT:	Projects

JOB SUMMARY

The Architect shall be responsible for leading and executing architectural design projects from conception to completion. This role demands a blend of creative vision, technical proficiency, and strong project management skills to transform requirements into functional, aesthetically pleasing, and sustainable architectural solutions.

He/She shall collaborate with a diverse team of engineers, designers, and project managers to ensure that all architectural aspects meet regulatory requirements and sustainability goals. He/She shall also ensure that all projects are completed on time and within budget.

PRINCIPAL ACCOUNTABILITIES

Design and Planning:

- Lead the architectural design process for new projects and renovation of existing facilities from conception to completion.
- Develop conceptual designs, schematic designs, and detailed architectural plans.
- Ensure designs comply with airport industry standards, regulatory requirements, and sustainability practices.
- Collaborate with civil engineers, structural engineers, interior designers, and other stakeholders to create cohesive and functional designs.
- Integrate technology and innovative design solutions to enhance passenger experience and operational efficiency.

Design Specification Review:

- Collaborate with project teams to understand project requirements and specifications.
- Review and refine architectural designs to ensure compatibility with available materials and budget constraints.
- Ensure that design specifications are accurately reflected in procurement documentation.

Documentation and Compliance:

- Prepare and review procurement documents, including contracts, specifications, and bids.

PRINCIPAL ACCOUNTABILITIES

- Ensure compliance with all regulatory and company policies during the procurement process.
- Participate in the evaluation of bids and administration of building contracts
- Maintain accurate records of procurement activities and decisions.

Project Management:

- Manage project timelines, budgets, and resources effectively.
- Coordinate with contractors, suppliers, and regulatory bodies to ensure smooth execution of projects.
- Conduct site inspections and oversee construction phases to ensure adherence to design specifications, quality standards, and safety regulations.
- Prepare and present design proposals, reports, and project updates to management, and stakeholders.

Regulatory Compliance and Safety:

- Ensure all architectural designs meet local, national, and international building codes and aviation regulations.
- Incorporate security, fire safety, and emergency evacuation requirements into the design.
- Work closely with regulatory agencies to obtain necessary approvals and permits.

Sustainability and Innovation:

- Promote sustainable design practices by incorporating green building materials, energy-efficient systems, and environmentally friendly construction methods.
- Stay abreast of the latest trends, technologies, and best practices in airport design and architecture.
- Implement innovative solutions to improve airport functionality, passenger experience, and operational efficiency.

PERSON SPECIFICATION

Knowledge:

- Bachelor's degree or equivalent qualification in the field of Architecture.
- Registered as Professional Architect with the Professional Architects Council in Mauritius
- A Master's degree in Architecture/Interior Design would be an advantage.
- Minimum of 5 years of experience in architectural design, with a focus on large-scale infrastructure projects.
- Proficiency in architectural design software such as AutoCAD.
- Experience with sustainable and green building practices.
- Familiarity with LEED certification processes.
- International project experience is a plus.

Skills:

- Excellent creative, problem-solving, communication, and interpersonal skills.
- Ability to work collaboratively in a multidisciplinary team environment.
- Strong attention to detail and a commitment to delivering high-quality work.
- Excellent project management skills, including budgeting, scheduling, and resource allocation.

Attitude:

- Willing to go the extra mile to make things happen.
- Ability to work during odd hours and stressful conditions

OTHER INFORMATION

- The successful candidate will be employed on a contract basis for a period of **(02) two years**, renewable thereafter upon satisfactory performance.
- Prior to appointment, the successful candidate shall be required to submit a certificate of character as per the Company Policy.
- Applicants shall be Mauritian Nationals.

An Equal Opportunity Employer