



## JOB DESCRIPTION

<b>POSITION TITLE:</b>	<b>Maintenance Technician (Electromechanical)</b>
<b>JOB REFERENCE:</b>	ATOL/ MTM 2023/12
<b>REPORTS TO:</b>	Maintenance Lead
<b>SECTION:</b>	Electromechanical, Building and Stores
<b>DEPARTMENT:</b>	Technical & Maintenance

### JOB SUMMARY

To participate in the installation, maintenance and repair of electromechanical equipment and/or processes/buildings whilst adhering to prescribed technical instructions and work methods to required standards while reporting to the Senior Maintenance Technician or designated person

### PRINCIPAL ACCOUNTABILITIES

- To assist Senior Maintenance Technician in the execution of tasks assigned.
- To carry out installation and maintenance works as per schedule.
- To report to superior on status of equipment, tasks and works under his responsibility.
- To perform regular checks/interventions on plants, equipment and vehicles under team.
- To ensure equipment performance are up to required standards and throughput and intervene on deviations as required/instructed
- To monitor alarms for BHS System, electromechanical dept equipment and operate SCADA system as and when required.
- To perform regular checks on plants, equipment and vehicles and ensure compliance
- Ensure equipment are safely shut down/locked during interventions and cyclone period including resuming aftermath
- To coordinate with team, CCO/stakeholders regarding issues for electromechanical equipment
- To monitor the work being undertaken by subcontractors taking necessary remedial actions to ensure full compliance with all relevant standards.
- To report on works being assigned to escort/supervise with subcontractors
- To assist in defining and submitting the need for maintenance contracts improvement.
- To contact abroad subcontractors whenever necessary as per SOP established
- To supervise the work of Tradesmen.
- To monitor the status of Work orders on CMMS
- To assist with team for availability and contingency status of equipment as per KPI set
- To assist to modify and update SOPs for troubleshooting should the need arise
- To control equipment regularly and define the spare parts requirements with team and superior.
- To verify status and availability of tools, parts, additional equipment required to perform tasks to required standards

## PRINCIPAL ACCOUNTABILITIES

- To provide feedback to the person who reported the breakdown/luggage or issue with ELM equipment
- To safe keep and up keep tools and equipment.
- To keep records and documents as required
- To update all records on the Computerized Maintenance Management System as required.
- To report to superior on modifications of equipment subject to approval, to the plans and SOPs as required
- To ensure that all works assigned and executed comply to required security, safety and health standards
- Drive company vehicle to attend site of work and faults. To operate equipment under team to perform required tasks if required.

## PERSON SPECIFICATION

### Knowledge:

- National Certificate Level 3 in relevant field or acceptable equivalent from a recognised institution
- At least 3 years' experience in electrical /mechanical works/construction/maintenance design field for complex building hosting public
- Fully computer literate and well versed in MS office packages (word, excel, powerpoint, outlook, etc.)
- Must have a valid driver's licence and maintain an acceptable, safe driving record.
- Experience reading and understanding engineering drawings, blueprints, schematics, and specifications

### Skills:

- Fast learner to be able to quickly grasp new concepts/processes
- Able to collaborate with various stakeholders at a time
- Must be a good team player with an impeccable honesty and integrity
- Must be able to manage various customer requirements within agreed timeframes
- Must be well organized and have structured planning skills.
- Have strong analytical, critical thinking, organizational, planning and problem-solving skills
- Must have an eye for detail.
- Must maintain a high level of professional appearance and conduct
- Ability to work at height

### Attitude:

- Have the ability and willingness to work within tight deadlines and odd hours including week-ends and public holidays
- Well-groomed and polite attitude towards stakeholders
- Must have a can do attitude and willing to go the extra mile to make things happen

## OTHER INFORMATION

### How to apply?

If you believe you have the right profile and can take up the challenge, please send the following documents by registered post **not later than 17 February 2023 at 15h30** local Mauritius time.

1. Motivation letter
2. Full resume/ CV
3. A photocopy of National Identity Card
4. Copies of educational certificates with letters of equivalences from the MQA as applicable.

### Applications should be addressed to:

Human Resources Department  
Airport Terminal Operations Ltd (ATOL)  
Passenger Terminal Building  
SSR International Airport  
Plaine Magnien  
Mauritius

### Notes:

- Successful candidates will initially be employed on contract basis for a period of one year with the possibility of permanent employment thereafter based on satisfactory performance.
- Job references should be specified on the envelope and your motivation letter.
- Only the best qualified candidates will be called for the interview.
- Applications received after the closing date will not be considered.
- Canvassing in any form will entail disqualification from the selection process.
- Prior to appointment, successful candidates will be required to undergo a full medical examination to assess their suitability and will also be required to submit a certificate of character as per the Company Policy.
- Applicants should be of Mauritian Nationals.

ATOL reserves the right not to make any appointment following this advertisement without incurring any liability towards any applicant.

***An Equal Opportunity Employer***