



JOB DESCRIPTION

POSITION TITLE:	Senior Maintenance Technician (Electrical)
JOB REFERENCE:	ATOL/SMTE 2023/03
REPORTS TO:	Maintenance Supervisor
SECTION:	Electrical/ULV
DEPARTMENT:	Technical & Maintenance

JOB SUMMARY

To install, test, commission, operate, and maintain electrical and allied systems whilst adhering to prescribed technical instructions/work methods.

PRINCIPAL ACCOUNTABILITIES

- Ensure the organisation of resource maintenance and resource availability for a safe and secure operation of the Passenger Terminal Building while respecting all applicable norms and standards.
- Carry out maintenance work as per schedule.
- Upgrade and improve systems.
- Perform all preventive and corrective actions.
- Update any current layouts and schematics that has been affected by works.
- Update drawings and schematics on site
- Provide input into the preparation of the budget for spare parts.
- Organise and supervise the work of Maintenance Technicians and General Maintenance Worker.
- Monitor activities of maintenance contractors.
- Perform regular checks on plants, technical rooms, equipment and vehicles.
- Monitor spare parts levels and carry out regular tools inventory.
- Ensure and take all Safety measures have been taken before executing any work.
- Update all records on the Computerized Maintenance system in a timely manner.
- Keep records and documents.
- Drive company vehicle to attend site of work and faults.
- Assist Maintenance Supervisors in all activities of the section.
- Safe keep and upkeep tools and equipment.
- Follow all handing over/taking over procedures and keep records.
- Adhere to prescribed technical instructions/work methods/standards and to ICAO standards.

PERSON SPECIFICATION

Knowledge:

- School Certificate or GCE O Level or equivalent.
- Technician Diploma or National Diploma Level 6 in relevant field or acceptable equivalent qualification from a recognised institution.
- At least 3 years' experience as Technician in maintenance of similar electrical systems
- Fully computer literate and well versed in MS office packages (word, excel, powerpoint, outlook, etc.)
- Must have a valid driver's licence and maintain an acceptable, safe driving record.
- Experience in reading and understanding engineering drawings, blueprints, schematics, and specifications

Skills:

- Fast learner to be able to quickly grasp new concepts/processes outside his/her expertise competencies.
- Able to collaborate with various stakeholders at a time
- Must be a good team player with an impeccable honesty and integrity
- Must be able to manage various customer requirements within agreed timeframes
- Must be well organized and have structured planning skills.
- Have strong analytical, critical thinking, organizational, planning and problem-solving skills
- Must have an eye for detail.
- Must maintain a high level of professional appearance and conduct
- Ability to work at height

Attitude:

- Have the ability and willingness to work within tight deadlines and odd hours including week-ends and public holidays
- To ensure discipline, proper behaviour and language at work.
- Must have a can do attitude and willing to go the extra mile to make things happen

OTHER INFORMATION

How to apply?

If you believe you have the right profile and can take up the challenge, please send the following documents by registered post **not later than 17 February 2023 at 15h30** local Mauritius time.

1. Motivation letter
2. Full resume/ CV
3. A photocopy of National Identity Card
4. Copies of educational certificates with letters of equivalences from the MQA as applicable.

Applications should be addressed to:

Human Resources Department
Airport Terminal Operations Ltd
Passenger Terminal Building
SSR International Airport
Plaine Magnien
Mauritius

Notes:

- Successful candidates will initially be employed on contract basis for a period of one year with the possibility of permanent employment thereafter based on satisfactory performance.
- Job references should be specified on the envelope and your motivation letter.
- Only the best qualified candidates will be called for the interview.
- Applications received after the closing date will not be considered.
- Canvassing in any form will entail disqualification from the selection process.
- Prior to appointment successful candidates will be required to undergo a full medical examination to assess their suitability and will also be required to submit a certificate of character as per the Company Policy.
- Applicants should be of Mauritian Nationals.

ATOL reserves the right not to make any appointment following this advertisement without incurring any liability towards any applicant.

An Equal Opportunity Employer